

President: Ms Janelle Fletcher
Treasurer: Mr Keith Saunders

Vice Presidents: Mr Bronte Smith and Mr David Johnston
Secretary: Ms Charmaine Aldridge

MINUTES OF ANNUAL GENERAL MEETING

Tuesday 10 March 2020

Meeting commenced at 7:02pm

- Present:** Ms Louise Hamilton, Ms Charmaine Aldridge, Mrs Helen Lange, Ms Keryn Macdonald, Ms Kate Andersen, Mrs Erin Tonscheck, Ms Nicole Bourne, Mr Darren Lewis, Mrs Jaye Ross, Ms Catrina Sharp, Ms Catherine Butler, Ms Sarah Heath, Ms Mandy Wilson, Dr Linda Evans, Mr Mark Freeman, Mr Bronte Smith, Mr David Johnston, Mr Keith Saunders, Ms Rebecca Cherry, Mr Stewart Peacock, Mrs Marita Ramia
- Guests:** Communication Leadership Committee: Lilly Marsden, Imogen Mason, Ella Clark, Eve Fenton, Olivia Lewis, Maddie Randall, Phoebe Riordan, Kaitlin Topalov
Culture Leadership Committee: Abbey Phipps, Bree Seawright, Zoe Cribb, Sophie French, Gabrielle Purcell, Georgia Sloss, Charlotte Finlay, Lakshmi Gandu, Ms Tina Hammond
- Apologies:** Mr Jamie Cross, Ms Janelle Fletcher

The meeting opened with the College Prayer:

Almighty God, in whom we move and live and have our being, make this school as a field which the Lord hath blessed, that whatsoever things are true, pure, lovely and of good report, may here forever flourish and abound. Preserve in it an unblemished name, enlarge it with wider usefulness, and exalt it in the love and reverence of all its members as an instrument of Thy Glory; for the sake of Jesus Christ our Lord. Amen.

Two Senior School Leadership Committees (Communication and Culture) gave informative presentations to the P&F attendees, after which the students departed.

Vice-Presidents Mr Bronte Smith and Mr David Johnston welcomed everyone, thanked them for their attendance and noted apologies. Due to the absence of the outgoing President, no AGM Presidents' Report was tabled. Ms Janelle Fletcher was thanked for her contribution to the college, particularly as P&F President over a number of years. A letter of thanks will be drafted and forwarded to Ms Fletcher.

The minutes of the Annual General Meeting held on 12 March 2019 were previously circulated and available on the college website.

Ms Keryn Macdonald moved, and the motion was seconded by Mr Keith Saunders 'that the Minutes of the meeting held on 12 March 2019 be taken as read and confirmed.' Carried

AGM Treasurers Report: Mr Keith Saunders (refer attachment 1)

Mr Keith Saunders tabled the annual Profit and Loss Statement, and presented the relevant audited financial statements. There are three key P&F fundraising events held throughout the year – the Spring Fair, Swimming Carnival and Athletics Carnival. It was noted that a significant amount of funds were raised through sponsorship of the Spring Fair. Mr Saunders advised that the POS machines have been discontinued. A donation of \$40 000 has been made to the college as part of the annual projects committee process.



Mr Saunders advised that he will be standing down as Treasurer, and not seeking a further nomination. Mr Saunders noted that he has assisted with Treasurer duties in a volunteer capacity for over 21 years on various school committees. The group thanked Keith for his valuable contribution and was presented with a gift by Dr Evans.

Mr Keith Saunders moved, and the motion was seconded by Mrs Erin Tonscheck 'that the Financial Statements of the Fairholme Parents and Friends Association for the year ended 31 December 2019 be taken as read and confirmed.' Carried

2020 Executive Nominations

Dr Evans assumed the role of meeting chairperson while nominations and voting occurred for the 2020 executive. Dr Evans then declared all positions vacant.

P&F President

Mrs Marita Ramia nominated Mr Bronte Smith for President, to which Mr Smith accepted. Motion carried.

P&F Vice Presidents

Mr Stewart Peacock nominated Mr David Johnston for Vice President, to which Mr Johnston accepted. Motion carried.

Mr Bronte Smith nominated Ms Mandy Wilson for Vice President, to which Ms Wilson accepted. Motion carried.

P&F Secretary

Mrs Jaye Ross nominated Ms Charmaine Aldridge for Secretary, to which Ms Aldridge accepted. Motion carried.

P&F Treasurer

Mrs Helen Lange nominated Ms Sarah Heath for Treasurer, to which Ms Heath accepted. Motion carried.

Fairholme Board – P&F Representatives

Dr Linda Evans nominated Mr Jamie Cross and Mr David Johnston as P&F representatives, seconded by Mrs Helen Lange.

Motion to be moved at a later date.

Spring Fair Convenor

Mrs Marita Ramia nominated Ms Keryn Macdonald for Spring Fair Convenor, to which Ms Macdonald accepted. Motion carried.

The meeting concluded at 7.26pm.