



Fairholme College Middle and Senior School Protocols for Learning from Holme

Regardless of the setting for learning, the College community draws strength and direction from our values of Christ-Centred Faith, Collaboration, Enjoyment, Respect and Seeking Excellence. Furthermore, during this new phase, we renew our commitment to upholding our responsibilities as members of the community.

Expectations of Students

While our learning environment shifts to our homes for a time, our community expectations remain in place so everyone can work to maintain a safe, supportive and respectful learning experience. We particularly note the [Student Code of Conduct](#) and [Acceptable Use of ICT Policy and Agreement](#). Further to this, the expectations outlined in the student diary remain in place, where and when applicable.

Fairholme's expectation is that students will attend to their designated classwork, as set by individual teachers via email and/or myFairholme. We appreciate that each family will be developing new routines and be responding to different pressures at this time. Consequently, there is no expectation that girls are seated and working in front of their laptop for the duration of each class as per their usual timetable. However, if it suits some girls and families to follow the structure of their timetabled day then they are most welcome to do so.

Some practicalities for girls:

- **8.20am check in with your Holme Group Teacher** each school day.
 - Do this as directed by your Holme Group Teacher. Over time, this could be a combination of email, myFairholme chat, Microsoft Teams or zoom.
- **Dress appropriately when using zoom** etc., when others can see you on screen
 - Uniform is not necessary. Pyjamas are inappropriate. Casual clothing akin to what might be worn on a free dress day is suitable.
- **Engage with your teachers.**
 - Submitting work, seeking feedback and asking questions are all part of learning in face-to-face environments. They remain important when learning from home. Please follow your teachers' directions for your work and interact with them as you learn.
- **Engaging with your Holme Group Teacher and other members is vital also.**
 - Just like they support you in day-to-day life on campus, they will do so from afar! Stay in contact with them and interact during your daily Holme Group sessions.
 - This includes the check in at 8.20am each day.
- **Recording online Zoom/Microsoft Teams session is not permitted unless clear permission is given by the teacher.**
 - This means recording in any form – audio and/or visual.
 - This also means seeking permission each time you wish to record something.
- **Remove distractions from your work space.**
 - This includes removing phones, not watching films while you're meant to be working etc.

We also suggest:

- **Getting ready for the day!**
 - Get up at your usual time, have breakfast and get dressed for the day. This will help you be focused and more productive.
- **Setting up a good work space in your home, including:**
 - a good table/desk with ample room for your laptop, text books etc.
 - a suitable chair
 - being in a space with good lighting.
- **Giving focus to your wellbeing** and that of your family.
 - Spend time away from your laptop so your eyes can rest.
 - Exercise [noting social distancing restrictions], plan for time outside in the fresh air
 - Eat well
 - Give yourself rest periods amid your work sessions – stand, stretch or take a walk. We are used to walking from class to class many times a day. This physical movement is still important.



Expectations of Parents and Carers

Further to our reminder to the girls that our usual policies remain in place, we encourage families to be mindful that the College Code of Conduct is important as we negotiate this phase together.

We appreciate that parents will help the girls establish a routine that suits each family and attends to the learning preferences of their daughter. We know that some will require - and want, a more structured approach than others. We also know that due to family and work commitments, one day may look very different to the next, as all household members attend to their responsibilities.

We seek the following from Parents and Carers:

- **Show an active interest in your child's learning and progress.**
- **Support your daughter to be ready for their 8.20am Holme Group session** each school day
- **Communicate with the College if your daughter/s cannot attend to work on a particular day.** This can be done via the College app or this email address: absent-today@fairholme.qld.edu.au We ask that this occurs as close to 8am as feasible. As usual, this is important information for teachers as they support your daughter/s.
- **Encourage your daughter/s to uphold their responsibilities as member of the community,** particularly mindful of the established policies.
- **Support your daughter/s to interact teaching and Holme Group staff.**
- **Work together with class teachers or Holme Group teachers** to share and manage concerns and to communicate family news pertinent to our provision of effective pastoral care.

We also encourage families thus:

- To respect that the teachers remain the primary educators, despite the change in learning environment.
- Respect the virtual learning sessions where your daughter/s will be on screen and assisting them to set up their laptop for these sessions in a way that does not impact the privacy owed to the family home or household members.
- Refrain from participating in or interrupting online sessions, thus allowing sessions to be smooth and so the privacy of all class members is maintained.
- Support the intellectual property of the teachers and the College by not recording any aspect of any session, in any form.