

ACADEMIC PROGRAMS

Semester I

Year 11 English

Disclaimer

Under QSA guidelines summative assessment depends on the fullest and latest information on a student's performance, based on a process of continuous assessment. This gives a stability to teacher judgments and shows how students progress. Thus formative assessment informs the end-of-course summative judgment.

And

Unless otherwise specified Year 11 Assessment is Formative and Year 12 Assessment is Summative.

FAIRHOLME ENGLISH DEPARTMENT

Course: Year 11 English

Outline: SEMESTER 1, 2017

Introduction:

A Fine Romance? & Truth and Lies

This semester you will be reminded of the metalanguage of English and become reacquainted with some of the key concepts of Critical Literacy. We will then begin to explore expressions of love and romance through a wide variety of texts including: canonical; popular, contemporary, film; poetry and prose. We will investigate the impact of social and cultural factors on gender and romantic discourse. This will be followed by a study of a canonical drama text wherein we explore the concepts of Truth and Lies.

Assessment Summary:

Term One – A Fine Romance & Truth and Lies

Week	Date	Assessment Task	Formative / Summative
5	Week beginning 20 Feb	Romance Narrative Wr	Formative

Term Two – Society Reflected

Week	Date	Assessment Task	Formative / Summative
3	Draft: 26 April Final: 5 May	Film Critique Wr	Formative
8	Assessment Block 7 June	Dramatisation Sp	Formative



**PART A: POLICY ON ASSIGNMENT SUBMISSION**

Assignments form an important part in your assessment programme. You should be aware of the following requirements.

1. Research assignments or projects **MUST BE YOUR OWN WORK**. Copying other works or the involvement of other people in your assignment work is totally unacceptable and **WILL BE DEALT WITH SEVERELY**. We use turnitin to assist us with this process. The ideas, words, phrases and sentences of all other authors must be acknowledged using appropriate documentation. To plagiarise in art, literature etc., means to take ideas or passages or their manner of expression and pass them off as your own.

Penalties for Plagiarism

Minor infringements (phrase or single sentence) you will be referred to the HoD for an interview and a record will be kept.

Major infringements (several sentences or paragraphs) will automatically mean that you will be referred to the Dean of Studies and be required to resubmit the piece.

2. Assignment work should:

- (i) be neatly handwritten or typed. In the case of an assignment which is typed or completed on a word processor, it should be single line spaced.
Staple in the right hand corner. No display folders please.

- (ii) include

- the assignment TASK and CRITERIA sheet

- Fill in:
- your name, and class
 - your teacher's name
 - the due date
 - length required
 - length submitted
 - word length

- (iii) All **draft work** must be attached

3. Where appropriate, include a reference list. Your teacher will inform you of this requirement as you progress through the school. Refer to Student Diary.
4. All assignments and projects must be submitted by the DUE DATE. If there is a valid reason that you are unable to complete your work by the due date (e.g., because of illness etc.) you must seek an extension of time for your assignment through your class teacher and Head of Department BEFORE the due date. Extensions will not be given on the day the assignment is due. An extension form is available on the intranet.
5. All assignments are due at 3.30 pm on the date due. Students in Years 8-10 must be handed to the class teacher in person. **Students in Years 11-12 are to submit all assignments at the office and submit them through turnitin**. Class teachers in years 7-9 may request assignments to be ready during the English lesson on the due date. **It is not acceptable to place the assignment on the Teacher's desk.**
6. When your assignment is marked and returned to you it is your responsibility to enter your results onto your Profile Sheet. You should, at this time, consult your class teacher, who will explain the mark, go over any particular area of weakness and suggest ways of improving your work.

PART B: POLICY ON DRAFTING WORK

Drafting is the term that describes the process most writers go through to revise their work for publication purposes. Skills involved in this process include planning/brainstorming, drafting, editing, polishing, and proof-reading and are taught in class from Year 7 onwards. Your responsibility is to follow guidelines given and the skills taught in order that you draft *your own writing* so it best expresses your ideas. Your teacher will assist you in ensuring your ideas and plans are appropriate, and that you understand the genre as part of this process. When lessons are allocated to drafting it is essential that the teacher is given evidence of work undertaken at school. In the Senior School fostering increasing independence is an essential aspect of the program and authenticity of authorship must be verified by the teacher to meet the requirements of the Syllabus. Penalties will apply if there is no evidence of drafting, when it is requested. Teachers will not correct spelling, grammar and/or punctuation specifically. They will identify problem areas and draw your attention to them. All drafts are to be printed out and submitted with your final draft. When word processing it is important that you do progress prints so that evidence of how your ideas are developed is provided.

PART C: POLICY ON LATE DELIVERY OF ASSIGNMENTS and ABSENCE FOR EXAMINATIONS

ABSENCE FROM SCHOOL ON THE DUE DATE

Students are expected to make every effort to be present on the days assessments are scheduled or assignments are due for submission. In Years 11 and 12 absences are acceptable for illness, bereavement, or circumstances the Principal deems extenuating.

If absent on the day an assignment or examination is due:

EITHER on your return to school, you must submit a medical certificate (Years 11,12) and/or explanatory note (Years 7-10), with the assignment. All medical certificates are to be handed into the Head of Teaching and Learning's office. A copy of this certificate will be forwarded to the teacher and then attached to the task and notation made on your profile sheet. If an examination was missed, inform the Head of Teaching and Learning.

OR you may send the assignment to school, e.g., with a friend or relative;

OR a parent or the boarding house supervisor may contact the Dean of Studies, Head of Department or the subject teacher on the day, explaining the circumstances and making arrangements for delivery of the assignment. Depending on these circumstances, there may or may not be a penalty incurred by late delivery. This will occur at the discretion of the HOD of English.

OTHERWISE

Assignments are set with ample time for them to be done (in and out of class time) - if there is a dreadful last minute rush you may need to plan more effectively.

Years 7-10 If assignments are not handed in by the due date, this will result in a reduction in the grade awarded at the discretion of the teacher or Head of Department. For example, an assignment submitted one day late could be reduced from an initial 'B' to a 'B-'. If an assignment is over one week late, a grade of 'E' will be given. Weekends will be included in any calculation.

Years 11-12 Parents and students should note that failure to produce a medical certificate, when assessment is submitted, may have various repercussions on the credit being given in a particular semester for a subject, and this may result in a change in the OP status for a student as per Queensland Studies Authority advice. **This policy applies to all students in Years 11 and 12.**

Senior students who have not submitted their assignment and **are present in class** can be asked **to respond to the task** there and then (write or present something)

All assignments must be completed even if they are late. Failure to do so may mean no result will be awarded and the semester's credit will be affected.

Going on holidays early, i.e., before tests are completed, may affect the credit you receive for the semester. Tests will not be administered at alternative times except under extenuating circumstances and at the discretion of the HoD or Head of Teaching and Learning.

PART E: POLICY RE CHEATING

It is the student's responsibility to show appropriate behaviour during tests, and to record results accurately.

In the event of a student cheating during a test or examination, or in any way altering an assigned mark so that it differs from that recorded by the teacher, the teacher's record will stand and the matter will be referred to the Head of Department. In the event of doubt, a "no result" may be entered by the teacher.

PART F: POLICY RE QUESTIONS AND QUERIES

At no stage is a student entitled to a re-mark of a paper but your teachers will welcome further consultation. The assessment process is designed to be transparent and self-explanatory with each task using task specific criteria for assessment. There should be no mystery about the marking process. Additionally, **all marks awarded are provisional until moderated** and it is the students' responsibility to record marks on her profile and be aware of her cumulative level of achievement throughout the year. Moderation is a process that occurs across the state in February and October to ensure, *inter alia*, consistency of levels of achievement amongst the state's secondary schools and colleges. Internal moderation also occurs within the college. A range of student work in each written task is selected when assessment has been completed. You will often see evidence of this as two or more sets of teacher handwriting are seen on the criteria sheet. Each semester, one task - i.e., in one third of all written tasks - an entire batch of student scripts is either cross-marked or dual-marked.

Naturally when questions arise regarding marks, particularly for pieces which have been cross-marked, students are encouraged to **seek clarification with their classroom teacher first** and if the issue cannot be resolved, they are to make an appointment with the relevant teacher or the HoD.

Year 12 students, please remember it is courtesy to notify your classroom teacher before you seek advice on drafts from other teachers. Other teachers will not collect a full draft from you and provide feedback except by special arrangement with the HoD. You may only discuss ideas and issues.